

The Employees Retraining Board (ERB) has always been in close communications with employers of different industries to enhance the participation of employers in the ERB “Manpower Development Scheme”. Employers are welcome to provide employment opportunities for ERB graduate trainees and meanwhile, participate in various ERB employers’ services to meet their recruitment, manpower training and development needs.

Free Services Specially Designed for Employers

1 Employee Referral Service

The ERB provides free referral service for employers who can register their vacancies and recruit ERB graduate trainees through ERB’s appointed training bodies. Placement officers of the training bodies will refer suitable candidates based on the job requirements, and the graduate trainees’ working experience and skills. ERB’s computer networking system is also linked with that of the Job Centres of the Labour Department, so that job vacancies information is communicated to each other to enhance the efficiency of referral.

2 Industry Service Programme

The ERB runs an “Industry Service Programme” to facilitate employers of different industries to recruit suitable employees in large quantity. The ERB finances its training bodies to organise district-based recruitment and industry promotion activities such as industry and training expo, recruitment talk, etc. to exhibit job opportunities and prospects in the industries for job seekers including ERB graduates and to promote ERB training courses to the public. The programme also serves as a platform for market information exchange. Training bodies will fully take care of the planning, promotion and launch of the activities at which the employers can enjoy the priority in selecting ERB graduate trainees and other job seekers.

3 Tailor-made Programme

The ERB offers “Tailor-made Programme” to employers who have 12 or more similar job vacancies requiring special skills that cannot be met by ERB’s full-time placement-tied courses. The programme which provides free and one-stop services from recruitment, pre-employment training to post-employment follow-up helps resolve employers’ recruitment problems and secure job opportunities for ERB graduate trainees. The ERB and training bodies will meet the employers to better understand their specific requirements, assist in organising recruitment days and provide placement service. Employers are welcome to participate in the selection of candidates to ensure the quality of job matching and to provide vacancies for ERB graduate trainees with priority.

4 In-service Staff Training

The ERB introduces the “Skills Upgrading Scheme Plus” courses (SUS Plus) to provide continuous learning opportunities for the employed. The SUS Plus courses are industry-driven and tailored for needs of the market and the employees. Eligible employees may apply for fee waiver or subsidies. Employers could sponsor and enroll their staff for the SUS Plus courses to enhance their industry-specific knowledge and skills, and hence competitiveness as well as to promote positive working attitude to improve the overall operational efficiency.

5 ERB Manpower Developer Award Scheme

The ERB launches the “ERB Manpower Developer Award Scheme” to promote a corporate culture based on manpower training and development among organisations and acknowledge those organisations which have demonstrated outstanding accomplishments in manpower training and development as Manpower Developers (MDs). Through the Scheme, organisations can evaluate the effectiveness of their manpower training and development strategies, receive independent assessment report, reinforce corporate image, enhance staff loyalty, attract talent, share experience, latest trends in industries and training. The ERB is committed to foster strategic partnership with the MDs and enhance the quality of human resources in Hong Kong with this diversified and sustainable platform.

Interested employers please visit www.erb.org or call the ERB hotline at 182 182 for details.