

Employees Retraining Board
Tender Notice
Cleaning Services Contract
(ERB Ref: HRA-A-026-T003)

The Employees Retraining Board (“ERB”) is a statutory body established under the Employees Retraining Board Ordinance (Chapter 423). ERB invites qualified contractors to submit a tender for a one-year comprehensive cleaning services contract. The scope of work covers the cleaning of Offices, Skill Assessment Centre and Service Centre at its Kowloon Bay premises.

To collect the tender documents, please make an appointment with Mr. Oscar Lok of ERB at 3129 1240. An authorized company representative must collect the documents in person and present the company chop.

Address:	Employees Retraining Board, 10 Siu Sai Wan Road, Chai Wan, Hong Kong
Office Hours:	Mondays to Fridays from 9:00 a.m. – 5:45 p.m.

The tender documents are available strictly until 12:00 noon on 22 October 2026.

Interested Tenderers should submit their proposals to ERB headquarters in accordance with the requirements stipulated in the tender documents to the following address: Employees Retraining Board, 10 Siu Sai Wan Road, Chai Wan, Hong Kong (tender box at the reception on ground floor). **Deadline for submission is 12:00 noon on 2 November 2026 Hong Kong time.** Late submissions will not be considered.

This tender notice is also posted on the website of ERB at www.erb.org. For enquiries, please contact ERB executive office (Tel.: 3129 1240).

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