



The Employees Retraining Board (ERB) is a statutory body committed to enhancing the employability and skills of Hong Kong's workforce. Subject to the enactment of the relevant amendment legislation by the Legislative Council, ERB is planning to be reconstituted as Upskill Hong Kong (UHK), the vision of which is to foster a future-ready, resilient and high-quality manpower pool for the knowledge-based economy of Hong Kong. Our mission is to cultivate a culture of lifelong learning and empower individuals to thrive in a constantly evolving job market.

We are seeking visionary and dynamic talents to join our team and contribute to the transformation of our organisation, which will relocate to Kowloon Bay next year.

Senior Manager (Skills Research) (Ref: SM(SR)-10/26)

Major Responsibilities:

- To conduct and coordinate surveys and researches on the competency and skills requirements of various industries, with a specific focus on emerging skills, and prepare comprehensive reports and presentation materials;
- to integrate and analyze multi-source data to systematically identify critical skills shortages in the labor market and pinpoint vocational training gaps; and
- to analyze labor market information and data, including trend forecasting and assessment, to provide a strategic basis for the organization to develop new curricula or optimize existing courses.

Entry Requirements:

- A recognized university degree in Economics, Statistics, Mathematics, Data Science or related disciplines.
- with a minimum of 10 years of professional work experience, of which at least 5 years should be in roles related to market research and data analysis;
- prior experience in market research and data analysis a definite advantage.
- familiarity with large-scale databases and statistical software preferred;
- proficiency in AI tools, database operations, programming languages, and data visualization tools a definite advantage; and
- excellent command of written and spoken Chinese and English as well as strong presentation skills. Proficiency in Putonghua would be an advantage.
- Applicants with less experience may be considered for appointment as other related positions should suitable vacancies arise.

Remuneration and Terms:

ERB is an equal opportunity employer. We offer competitive packages commensurate with qualifications and experience. In addition to 5-day week, we provide various leave, retirement protection, medical, dental and life insurance coverage.

Application Method:

1. Interested candidates should submit a detailed curriculum vitae, clearly stating the position applied for, to **JOBS-ERB@EGONZEHNDER.COM**.
2. The deadline for application is **31 October 2026**.
3. Personal data collected are for recruitment purpose only. Personal data of unsuccessful candidates will be destroyed soon after selection, and definitely within 6 months.