

## **Enquiries, Opinions or Complaints on ERB courses or services**

(Please provide your contact information if you would like to receive our reply)

Name :  
Telephone Number :  
Correspondence Address :  
Email Address :  
Date :  
Nature : ☐ Appreciation  
☐ Comment  
☐ Complaint  
☐ Others

Content :

Submission of completed form :

By Fax : 2369 8322

By Post : 3/F to 6/F, 10 Siu Sai Wan Road, Chai Wan, Hong Kong

By Email : [erbhk@erb.org](mailto:erbhk@erb.org)

Notes:

1. The information provided will be used for processing your enquiries, opinions or complaints. It may be disclosed or transferred to other departments/agencies for the same purpose.
2. You may be asked to provide additional information to help us meet your request. ERB may not be able to process your enquiries, opinions or complaints if you do not provide sufficient information.
3. You can request access to and correction of personal data held in respect of you. Such requests should be addressed to Manager (Customer Services) of ERB. All requests can also be directed to ERB through [erbhk@erb.org](mailto:erbhk@erb.org) ERB may charge a fee for supplying copies of such personal data. For details, please refer to the Personal Data Privacy Policy of ERB (<https://www.erb.org/en/others/personal-data-privacy-policy>).