

Generic Skills Course (Part-time Mode)

English

Certificate in Workplace English (Listening Skills) (Part-time)

Course Objective	To further develop listening skills of trainees of intermediate level in the workplace
Course Content	<ul style="list-style-type: none"> i. Skills for understanding the main ideas and extracting specific information in English-speaking contexts (including identifying main ideas and specific information and listening in the workplace); and ii. Skills for understanding the entire message in oral communications (including active and empathic listening skills for helping people to express and listening in the workplace)
Entry Requirements	<ul style="list-style-type: none"> i. Form Six; or Form Five with at least two years' working experience; and pass entry test; or ii. Holder of "Foundation Certificate in Workplace English (Listening & Speaking) II (Part-time)" of ERB, or equivalent
Course Duration	33 hours
Remarks	Training materials are provided in English only

Exact course schedule and addresses of training centres are subject to the arrangement of the training bodies offering this course. Please contact the following training bodies for details:

Training Bodies	Telephone	Course Code
HKCT Group Limited	2711 9820 / 2711 9296	CT420EG / CT420HG [^]
The Hong Kong Federation of Trade Unions	2715 6671	FU482EG / FU482HG
School of Continuing and Professional Education, City University of Hong Kong	3442 6359 / 3442 6413	PE119EG / PE119HG [^]

ERB and relevant training bodies reserve the right to revise the above content from time to time without notifying individual applicants. Please refer to the Scheme website and/or contact respective training bodies for the most updated information.

[^] The course will be conducted in classroom training mode or online training mode. The latest arrangements announced by the training body concerned shall prevail. For details, please contact respective training body.